



ASTHMA POLICY

Some students who attend Orchard Grove Primary School require medication to control asthma. Orchard Grove Primary School recognises the benefits to students of continued attendance at school and supports the regular attendance of all students.

Teachers have a legal duty of care in regard to the physical well-being of students and will support students who require regular medication to be able to attend school.

Guidelines

1. The designated First Aid Officer will be responsible for the documentation and implementation of the Asthma Policy.
2. Students who have asthma will have an individual Asthma Management Plan. This will be completed by the parent/carer in consultation with their medical practitioner and include:
 - The usual medication needed by the student for school and associated activities;
 - A written action plan detailing medications to be used in case of deteriorating asthma;
 - The name, address and telephone numbers for an emergency contact and the student's doctor.
3. The Asthma Management Plan will be kept with the student's records and a copy kept in the first-aid room.
4. A list of students with asthma plans will be given to all teachers and specialists and included in the Casual Relief Teachers folders.
5. Asthma plans will be revised yearly and updated as new information is provided by parents
6. Staff will communicate any changes in frequency/severity of asthma symptoms to parents and record any medication administered
7. Where appropriate students will be encouraged to be responsible for the administration of their asthma medication, which will be stored in their bag or carried by them.
8. Staff will be made aware at staff meetings of students who have individual Asthma Management Plans.
9. The First Aid Officer responsible for overseeing asthma management will also be responsible for regularly checking the expiry date on the reliever medication.
10. Clear written instructions on how to use the medications and devices and steps to be taken in treating acute asthma attack will be displayed in the first-aid room.
11. Children will be encouraged to use personal spacers however disposable spacers are available in the first aid room for emergency use only. Parents will be asked to reimburse the school for use of the spacer.
12. Staff professional development in relation to administering asthma medication will be undertaken annually by all staff at a staff meeting as well as training through the Asthma Foundation annually.
13. The first-aid person in charge of each school camp and excursion will ensure that asthma medication equipment is taken on each school camp and excursion and that camp asthma management plans are completed for asthmatic students.
14. The teacher in charge of camps and excursions will ensure that the Risk Register contains asthma management details for each child with asthma.